



2008 Articles of Inquiry

Enclosed with this letter are the Archdeacons' Articles of Inquiry for 2008. Please pass these to your Incumbent or Priest in Charge for completion with the Churchwardens. As in previous years we have sought to bring together questions from different areas of diocesan life to save parishes being asked for information in multiple surveys during the year.

The information in these Inquiries is vital for keeping diocesan contact lists up to date and accurate, and also for ensuring that parishes are properly supported. It is a requirement under Canon G6 that this Inquiry is completed.

Here are some guidelines for completing the Articles of Inquiry.

- Because of data protection issues, each person whose contact details are entered in this Inquiry needs to sign to confirm that they are willing for their details to be stored electronically by the Diocese of Wakefield. The information will not be used for any purpose other than the maintenance of records and the administration of the diocese.
- Please write clearly and legibly, using a black pen.
- Please return the completed Articles of Inquiry **not later than 31 May 2008**.
- Wherever necessary, please use additional pages. Copies of the Inquiry are available for download from www.wakefield.anglican.org/download, or can be photocopied, or are available by contacting Church House.
- Some questions will not apply in your situation. Please simply indicate with an "N/A", rather than leave a blank space.

In addition to the completed Articles, other documents are required as part of the Visitation and Inquiry process. Please enclose the following as part of this Visitation Return:

- 1) A summary report of the proceedings of the PCC for the past year (from your Annual Parochial Church Meeting).
- 2) Two copies of the Annual Report and Financial Statements of the PCC for the year ending 31st December 2007 with the full auditor's or independent examiner's report. Included with each copy should be a Statement of Assets and Liabilities as at 31st December 2007 (as presented at the Annual Parochial Church Meeting).
- 3) A copy of your PCC's budget for 2008.
- 4) The report on the fabric, goods and ornaments of the Church or churches of the parish, as presented at the 2008 Annual Parochial Church Meeting.
- 5) One copy of a recent issue of your parish magazine, newsletter or equivalent.

Thank you for your help in completing this paperwork, and for all you do to support the life and mission of the Church.

With best wishes.

Robert Freeman

Deanery Visitations in 2008: 7 May (Kirkburton), 8 May (Almondbury), 12 May (Birstall), 13 May (Brighouse and Elland), 14 May (Halifax), 15 May (Huddersfield), 19 May (Calder Valley), 20 May (Chevet and Wakefield), 21 May (Dewsbury), 28 May (Barnsley), 10 June (Pontefract). Although ideally wardens will attend their own Deanery Visitation they may attend any Visitation for the purpose of being sworn in.

PLEASE RETURN THE COMPLETED ARTICLES OF INQUIRY **NOT LATER THAN 31 MAY 2008**