



Statistics for Mission 2007: how to fill in this form

1. Which churches should be included on the form?

In general, one form should be filled in for each parish including any churches or fresh expressions of church in the parish. In some cases, particularly where there are groups or teams, the form may contain details for several churches in different parishes.

2. Funerals

In the first box please state the number of deceased for whom a funeral service was held in the church.

In the second box please state the number of deceased for whom a *full* funeral service was conducted on behalf of the church/parish at a crematorium or cemetery i.e. excluding committal only. In each case include all funerals conducted on behalf of the church/parish by any minister including readers, stipendiary clergy, non-stipendiary clergy and retired clergy.

3. Easter and Christmas

In the communicant boxes please enter the number of communicants on Easter Day (including those at vigil services held on Easter Eve) and at any service (day or evening) on Christmas Eve and Christmas Day. Clergy and other ministers who took communion should be included. Each person should only be counted once even if they took communion at two separate services. In the attending worship boxes please enter the total number of people that attended worship over the same periods. Please include all people: communicants and those that did not take communion; adults, children and young people; clergy and laity. However, as far as is possible, each person should only be counted once even if they attended more than one service.

4. Church attendance in October 2007

In order for consistent data to be collected from all churches/parishes please use the following definitions (5 to 7). They are intended to ensure that, as far as possible, each individual is counted only once each week irrespective of the number of times they attend church during the week.

5. Adults All people of 16 years of age or over including those leading services.

Children and young people All those under 16 years of age.

6. Number at worship on Sunday

Please enter separately the number of adults and children attending Sunday services, Sunday schools or equivalent activities including the administration of the Eucharist outside the church e.g. at home/in prison/in hospital. All people should be counted only once each Sunday no matter how many times they attend. All people should be counted whether or not they are regular members of the congregation. For example, all people attending a baptism service should be included.

7. *Additional* number attending weekday services and worship activities

Please enter separately the number of *additional* adults and children attending weekday services including administration of the Eucharist outside the church and other worship activities.

Worship activities include any activity in which worship is the prime purpose and predominant feature and which may be characterised by a given liturgical structure. Activities with only some worship element, such as some para-church group meetings, house groups, some prayer groups, Lent groups, mother and toddler groups, some school assemblies and Alpha courses, etc. would *not* fall into this category.

All people should be counted whether or not they are regular members of the congregation but *wedding and funeral services should be excluded*.

People should only be counted once in each week beginning with the specified Sunday. Thus those attending on Sunday should not be counted in this category and those attending more than one midweek service should only be counted once in any week.

8. Attendance on a 'normal' Sunday

For the purposes of this return a 'normal' Sunday is one which is not a major festival or contained in a peak holiday period. If attendance fluctuates a weekly 'average' should be given. Sundays when no services are provided should be excluded. Persons attending more than one service on the same day should, wherever possible, be counted only once.

9. Electoral Roll

Please state the number of persons on the Electoral Roll as presented to the Annual Parochial Church Meeting held within the period 1 January to 30 April 2007.